

Hsinchu County American School - Student Leave Application

新竹縣美國學校 - 學生請假單

Student Name 學生姓名		Class 班級	
Type 假別	<input type="checkbox"/> Sick Leave 病假 <input type="checkbox"/> Personal Leave 事假 <input type="checkbox"/> Other reason(s)其他: _____		
Date 請假日期	_____月(M)_____日(D) ~ _____月(M)_____日(D) Total Day (s) 總天數: _____ 天 day (s)		
Signature of Parents & Telephone number 家長簽名&電話		Signature of Parents Service 家服組簽名	
Signature of Homeroom Tr. 班導師簽名			

➤ Does the student need to cancel the service of school bus?

學生是否取消校車服務? Yes 是 No 否

**The first form is for Homeroom Tr. 第一聯 班導師留存*

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Signature of Parents & Telephone number 家長簽名&電話		Signature of Parents Service 家服組簽名	
Signature of Homeroom Tr. 班導師簽名			

➤ Does the student need to cancel the service of school bus?

學生是否取消校車服務? Yes 是 No 否

**The second form is for Parents Service (Please note the leave on the absence)*

第二聯 家服組留存

Hsinchu County American School – Release Permit

新竹縣美國學校 - 外出許可

Student Name 學生姓名		Class 班級	
Type 假別	<input type="checkbox"/> Sick Leave 病假 <input type="checkbox"/> Personal Leave 事假 <input type="checkbox"/> Other reason(s)其他: _____		
Date 請假日期	_____月(M)_____日(D) ~ _____月(M)_____日(D) Total Day (s) 總天數: _____ 天 day (s)		
Signature of Parents & Telephone number 家長簽名&電話		Signature of Parents Service 家服組簽名	
Signature of Homeroom Tr. 班導師簽名			

**The third form is for Security 第三聯 警衛留存*