



Hsinchu County American School

新竹縣美國學校

HCAS PTA Bylaws

ARTICLE I - NAME

The organization shall be named The Hsinchu County American School (HCAS) Parent Teacher Association (PTA); referred to herein as the PTA.

ARTICLE II - MISSION STATEMENT

1. The Mission of the PTA shall be:

“To enhance the learning experiences of our children through engaging in support activities and facilitating communication between parents, teachers, and school administration”

2. The purpose of the PTA is shall be:

- A. To promote cooperation among parents, administration, staff and students in order to encourage a friendly atmosphere in HCAS that is open to the rights and suggestions of all;
- B. To promote an open forum on matters of general School concern;
- C. To support efforts of volunteers in "fund-raising" for the benefit of students and the School on a not-for-profit basis;
- D. To promote public relations through community involvement in the School;
- E. To organize on a not for profit basis and not to conduct its operations for profit.
- G. To engage in other activities as determined by its members in interest of the school.

ARTICLE III - POLICIES

Section 1: The PTA shall operate for charitable, educational, nonpartisan, non-sectarian, and non-commercial purposes and shall not discriminate based on age, sex, creed, race, disability status or national origin.

Section 2: The name of the PTA and the names of any of its members in their official capacities shall not be used in any connection with a commercial concern or political interest or for any purpose not appropriately related to the Mission of the PTA.

ARTICLE IV - YEAR

The year of the PTA shall begin on July 1st and end on the following May 31st.

ARTICLE V - MEMBERSHIP

Section 1: Membership of the PTA shall be open to all parents and guardians whose children are students in the School.

Section 2: Vote. Each individual member shall have one vote. Voting may take place by voice or, upon request, by written ballot.



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ARTICLE VI – OFFICERS

The PTA will meet once per month or more depending on the needs of the school. There shall be an Executive Council (ExCo) that will serve as the administrative arm of the PTA.

Section 1: The ExCo shall include a President, three Vice Presidents, and Secretary.

Section 2: All PTA members shall be elected at an annual meeting to serve for one year. The ExCo officers shall be elected from the PTA members to serve for one year. Their term of office shall begin following the election.

Section 3: Vacancies on the ExCo will be filled as soon as possible by majority vote amongst the PTA members.

Section 4: The PTA members shall fulfill his/her responsibilities as prescribed in the by-laws. He/she shall not fail to attend more than three meetings without adequate excuse.

ARTICLE VII - MEETINGS

Section 1 PTA meetings with the school officials will be held monthly, preferably on a fixed day each month(i.e. 2nd Thursday of the month). Weekly PTA meetings will be open to all members.

Section 2: There will be one vote per PTA member. Unless stated otherwise, PTA decisions will be decided by majority voting.

ARTICLE IX : COMMITTEES

Section 1: Committees, standing or special, will be appointed by the ExCo as necessary.

Section 2: Each committee will make reports to the ExCo and will submit a written report on its annual activities to the ExCo on April .

ARTICLE X: AMENDMENT OF BY-LAWS

These by-laws can be amended at any meeting of the PTA organization by a 2/3 vote of those present. Proposed amendments should be forwarded to the ExCo in time for discussion and decision at a regularly scheduled PTA meeting.

ARTICLE XI: ADOPTION OF INTIAL BY-LAWS AND TRANSITIONAL PROVISIONS

Section 1: Current de facto PTA at HCAS shall act as a parliamentarian for the initial adoption of the PTA By-Laws.

Section 2: Amendments to the initial draft By-Laws and their final adoption shall be passed by simple majority.

Section 3: The parliamentarian shall not be eligible for ExCo positions and will discontinue his/her involvement after the election of the first ExCo.